

Checking Reconciliation



Use this form to balance your Share Draft book with your statement. Be sure they balance.

BALANCE SHOWN ON STATEMENT \$ _____
 Add deposits in Share Draft Book,
 but not on statement.

DRAFT NUMBER	AMOUNT
TOTAL	\$

\$ _____
 \$ _____
 \$ _____
 SUB-TOTAL \$ _____
 → TOTAL \$ _____
 BALANCE \$ _____

BALANCE SHOWN IN SHARE DRAFT BOOK \$ _____

ADD MONTHLY DIVIDEND \$ _____

Add any deposits listed on statements but
 not already entered in your Share Draft book. \$ _____
 Don't forget to enter in the Share Draft book. \$ _____

\$ _____

TOTAL \$ _____

Subtract any changes not in Share Draft
 book. Don't forget to enter in the Share
 Draft book. \$ _____

\$ _____

TOTAL \$ _____

BALANCE \$ _____

These totals should agree. Differences, if any, should be reported to Associated Credit Union within ten days.